

**Carolyn Broering-Jacobs**  
Cleveland-Marshall College of Law  
Cleveland State University  
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### **Appointments**

**Co-Associate Dean for Administration**, August 2018-present

**Clinical Professor of Law**, Fall 2016-present

**Clinical Administrative Liaison**, Fall 2016-present

**Cleveland-Marshall Moot Court Faculty Advisor**, Fall 2011-present

**Director of Legal Writing and Legal Writing Professor of Law**  
**Cleveland-Marshall College of Law**, Fall 2008-Fall 2016

**Legal Writing Professor, Cleveland-Marshall College of Law**, 2000-2005

### **Courses Taught**

Civil Litigation Clinic  
Transactional Law Clinic  
Moot Court I and II  
Torts  
Externships  
Legal Writing, Research, and Advocacy  
Transactional Drafting  
Legal Writing and Litigation  
Scholarly Writing

### **Awards**

2018 Distinguished University Faculty Award for Teaching

### **Education**

**The Ohio State University College of Law**, Columbus, Ohio  
Juris Doctor, *summa cum laude*, 1994

Class Rank: 4/220  
Order of the Coif  
Ohio State Law Journal, Executive Editor  
Student Funded Fellowship, Board Member and Treasurer  
Law Journal Past Editor Award

## **Carolyn Broering-Jacobs**

American Jurisprudence Awards for Torts, Labor Law, and Trial Practice  
Judge Joseph M. Harter Award for Trial Practice  
Moot Court Semifinalist

**The University of Notre Dame**, South Bend, Indiana  
Bachelor of Arts in Government, With Honors, 1991  
Concentration in Philosophy, Politics & Economics

### **Legal Experience**

**Writing Consultant**, 2001-Present

**Litigation Associate, Baker & Hostetler**, 1996-2000  
General litigation, with focus on defense of complex commercial disputes.

**Law Clerk to the Honorable Sam H. Bell**, United States District Court for the Northern District of Ohio, 1994-1996

**Summer Associate, Vorys, Sater, Seymour & Pease**, Columbus, Ohio, Summer 1993

**Legislative Assistant, Ohio Department of Transportation**, Columbus, Ohio, Summer 1992

**Research Assistant, Professor Morgan Shipman**,  
The Ohio State University College of Law, Summer 1992

### **Service**

#### ***Professional:***

Fredrick Douglass Moot Court Competition Brief Grader and Judge, 2017  
CMBA Judicial Qualification Committee, 2012-2015  
Coordinator, Region VI National Moot Court Competition, 2009  
CMBA Minority Clerkship Program Essay Grader, 2007, 2008, 2010  
CMBA Minority Clerkship Program Problem Drafter, 2012  
Counsel, Civil Subcommittee, Ohio Supreme Court Rules Advisory Committee, 2005-2006  
BLSA Scholarship Writing Competition Grader, 2004

#### ***Law School:***

Co-Chair, Strategic Planning Task Force, 2017-present  
Co-Chair, Enrollment and Recruitment Work Group, 2018-present  
Co-Chair, Undergraduate Legal Studies Committee, 2017-present  
1L Experience Committee, 2017-present  
Admissions Committee, 2016-present  
Art Committee, 2016-2017

## Carolyn Broering-Jacobs

Dean Search Committee, 2004-2005, 2010-11, 2016-17  
Curriculum Committee, 2002-2005, 2008-2009, 2013-16  
“Unbundled” J.D. Committee, 2013-2015  
Academic Standards Committee, 2012-13  
Ad Hoc Curriculum Committee, 2009-2011  
Budget Committee, 2003-2004, 2017-present  
Clinical Search Committee, 2011-13  
Judicial Clerkship Committee, 2000-2002, 2010-2014  
Legal Writing Faculty Search Committee, 2008-2009  
OCP Search Committee, 2011  
Orientation Committee, 2008-2009  
Orientation Co-Chair, 2010  
Teaching Committee, 2011-2012  
Dean’s Service Award Selection Committee, 2002-2003

### ***University:***

Faculty Senate, 2016-present  
Honor Council, 2012-present  
Academic Space, 2015-2018

### **Publications**

OHIO LEGAL RESEARCH, Second Edition, Carolina Academic Press, 2015 (with Sara Sampson & Katherine Hall).

Ohio Citation CALI Lesson, Center for Computer Assisted Legal Instruction (CALI), 2015 (with Rebecca Mattson).

*A Tour Through the New Writing Manual*, CMBA Bar Journal, Feb. 2012 (with Jaime Bouvier).

*Give Judges What They Want by Writing Shorter Briefs*, Litigation News, Spring 2010.

### **Presentations**

*The Whirlybird and Mindmapping: Tools for Brainstorming*, Grants Plus, February 2018.

*Writing to the Gold Star Standard: Tailoring Content and Placement*, Grants Plus, October 2017.

*Using Data to Persuade*, Grants Plus, May 2017.

*The New ABA Externship Standards: What Every Site Supervisor Needs to Know*, CLE Program, Cleveland-Marshall College of Law (with other Clinical Faculty), November 2016.

*Using Grit and Growth Mindset to Foster Resilience and Professionalism in Law Students and Attorneys*, Ohio Supreme Court Student to Lawyer Symposium, October 2016.

## Carolyn Broering-Jacobs

*Creating Assessment Tools for Students, Faculty, and Site Supervisors*, Southern Regional Clinical Conference, October 2016 (with Professor Carole Heyward).

*The Music Within, the Curse of Knowledge, and the Core Compelling Idea*, Grants Plus, October 2016.

*Tapping into Grit, Tenacity, and Perseverance for Career Success*, McGlinchey Stafford Women's Initiative Network, Pearls of Wisdom Series, November 2015.

*Peer-to-Peer Assessment*, Grants Plus, November 2015.

*Promoting Grit, Tenacity, and Perseverance in Law Students: Current Research and Ideas*, Western Legal Writing Conference, Stanford University, September 2014.

*Grit, Tenacity, and Perseverance: Applying Current Research in the Legal Skills Classroom*, American Association of Law Librarians Annual Meeting, San Antonio, Texas, July 2014 (with Professor Kristina Niedringhaus, Georgia State University).

*Grit, Tenacity, and Perseverance: Applying Current Research in the Legal Skills Classroom*, Legal Writing Institute Biennial Meeting, Philadelphia Pennsylvania, June 2014 (with Professor Kristina Niedringhaus, Georgia State University).

*Power Writing*, Grants Plus, Spring 2014.

*BLSA's IL Concerns Committee Writing Workshop*, Cleveland-Marshall College of Law, October 2013.

*Process and Persuasion*, Grants Plus, October 2013.

*Self, Peer, and In-Class Assessment*, Workshop for Cleveland-Marshall Adjunct Faculty, September 2013.

*Helping Students Understand and Develop Theme*, LWI One-Day Workshop, December 2012.

*Evaluating Persuasion in Grant Writing*, Grants Plus, February 2012.

*A Tour Through the Supreme Court of Ohio's New Citation Rules and Style Guide*, Cleveland-Marshall College of Law, January and February 2012.

*Exploring Techniques for Effective and Correct Writing*, Grants Plus, November 2011.

*New Associate Writing Workshop*, Benesch, Friedlander, Coplan & Aronoff, September and December 2011.

Grace Hum, Miki Felsenburg, Barbara Lentz, Carolyn Broering-Jacobs, and Ted Becker, *Legal Writing Professors Morphing into Contract Drafting Professors*, 12 Tenn. J. Bus. L. 127 (2011), <http://trace.tennessee.edu/transactions/vol12/iss3/9>.

## Carolyn Broering-Jacobs

*Team Teaching Transactional Drafting by Partnering with Practitioners*, Transactional Education: What's Next? June 2010.

*Letter Writing for Legal Professionals*, Cleveland/NEO Chapter, American Association of Legal Nurse Consultants, April 2010.

*Scholarly Writing: Editing Workshop*, Cleveland-Marshall College of Law, February 2010.

*Citation Form for Law Reviews and Journals*, Cleveland-Marshall College of Law, February 2010.

*Scholarly Writing: Content and Organization*, Cleveland-Marshall College of Law, January 2010.

*The Million-Dollar Comma, the Unpopular Insurance Adjuster, and the Irritated Judge*, Cavitch Familo & Durkin, January 2010.

*An Experiment in Transactional Drafting: Team Teaching a Condensed Course with a Practitioner*, Stetson's Virtual Legal Writing Conference: Innovations in Upper-Level Courses, November 2009.

*Team Teaching with a Practitioner: An Experiment in Transactional Drafting*, Southeast Regional Legal Writing Conference. September 2009.

*Effective Writing for Memos and Advocacy*, Benesch, Friedlander, Coplan & Aronoff, Summers 2008-Present; Baker & Hostetler, 2009-2018.

*Letter Writing for Case Assistants and Paralegals*, Baker & Hostetler, March 2005.

*Six Steps to More Effective Writing*, Baker & Hostetler, May 2004, 2005, 2006, and 2007.

*Relying on and Citing Ohio Opinions: Recent Changes in the Rules for Reporting Opinions and in the Manual of Citations*, The Litigation Institute, November 2003.

*Litigation from Beginning to End: Basic Legal Writing for Litigators*, The Litigation Institute, April 2003.

*Ohio Research and Citation*, Cleveland-Marshall College of Law, April 2003.

*Top Ten Things You Can Do to Improve Your Writing Right Now*, Baker & Hostetler, May 2001, 2002, and 2003.

### **Bar Admissions**

State of Ohio

## **Carolyn Broering-Jacobs**

United States District Court for the Northern District of Ohio  
United States Court of Appeals for the Sixth Circuit

### **Memberships**

American Bar Association  
Ohio Bar Association  
Cleveland Bar Association  
Legal Writing Institute

### **Community Service**

Communion of Saints School PTO  
    PTO Co-President, 2013-2015  
    Chair, many fundraisers and functions, 2005-present  
St. Paul's Cooperative Preschool, Board Co-President of parent-run preschool, 2006-2008  
Youth Challenge, Trustee, 1998-2002