

## CSU Student Rights and Responsibilities

### **I. Affirmative Action**

Cleveland State University is committed to the principle of equal opportunity in employment and education. No person at the university will be denied opportunity for employment or education or be subject to discrimination in any project, program, or activity because of race, color, religion, national origin, sex, age, sexual orientation, handicap or disability, disabled veteran, Vietnam-era veteran or other protected veteran status. See [http://www.csuohio.edu/affirmative action](http://www.csuohio.edu/affirmative_action).

Inquiries concerning implementation of this policy and compliance with relevant statutory requirements, including, inter alia, Title VII and Title IX of the Civil Rights Act of 1964 (as amended), Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990, may be made to Ms. Maria J. Codinach, Director, Affirmative Action Office, Keith Building, Room 1402, (216) 687-2223.

Students who wish to seek accommodations under Section 504 of the Rehabilitation Act of 1973 and/or the Americans with Disabilities Act of 1990 must request such accommodations and should contact the Assistant Dean for Academic Affairs for information or to request accommodations. See also the Disability Services section of this Handbook.

Complaints of discrimination may be addressed through the Student Grievance Procedure outlined in the Cleveland State University Student Handbook, copies of which are available through the Cleveland State Department of Student Life, University Center, Room 102, (216) 687-2048 and at the College of Law.

### **II. Sexual Harassment**

Sexual harassment is a form of sex discrimination that is legally prohibited by The Ohio Revised Code, Section 4112, and Title VII of The Civil Rights Act of 1964 (as amended). Sexual harassment is contrary to the most fundamental canons of the academic community and violates the special bond of intellectual dependence and trust between students and faculty. It exploits unfairly the power inherent in the relationship between supervisor and subordinate or teacher and student, and it can also occur between persons of the same university status.

It is the policy of Cleveland State University and Cleveland-Marshall College of Law that no member of the law school community shall engage in sexual harassment. Students, faculty and staff members who believe that they have been sexually harassed should seek resolution of the problem through the University's informal and formal grievance procedures. Students are directed to the Student Grievance Procedure outlined in the Cleveland State University Student Handbook, copies of which will be distributed to law students and are available online at [http://www.csuohio.edu/student-life/student\\_handbook/index.html](http://www.csuohio.edu/student-life/student_handbook/index.html) and through the Cleveland State University Department of Student Life, University Center, Room 102, (216) 687-2048.

Sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- (1) submission to such conduct is made either explicitly or implicitly a term or condition of instruction, employment, or participation in any University activity;
- (2) submission to or rejection of such conduct by an individual is used as a basis for evaluation in making decisions affecting instruction, employment, or other University activity; or
- (3) such conduct has the purpose or effect of unreasonably interfering with an individual's academic or work performance or creates an intimidating, hostile or offensive University environment.

### **III. Veterans Services**

Information regarding Veteran benefit application, eligibility, and monthly payment rates is available online at <http://www.gibill.va.gov/>. Directions for submitting applications for veteran benefits can be found online at <http://www.csuohio.edu/registrar/va.html>

Campus 411 certifies the enrollment of veterans to the Veterans' Administration for those students who have completed the Application for VA Education Benefits. The Veterans' Administration approves or denies the application. All enrollments are subject to audit by the Veterans' Administration. Any overpayment in veterans' benefits as a result of an audit will result in the veteran assuming liability for repayment.

Please direct any further questions regarding veterans' benefits to Campus 411, University Center 162, at 216-687-5411.

### **IV. Student Rights Regarding Education Records**

In accordance with the Family Educational Rights and Privacy Act of 1974, commonly called FERPA, students at Cleveland State University have specific rights regarding their education records. These rights include, but are not limited to, the following:

- (1) The right to inspect and review their education records;
- (2) The right to request amendment of their education records to ensure that such records are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights;
- (3) The right to nondisclosure of personally identifiable information contained in their education records, except when the student gives prior consent or when the Buckley Amendment and its regulations allow disclosure without the student's consent;
- (4) The right to file with the U.S. Department of Education complaints regarding alleged violations of the FERPA by the University;
- (5) The right to obtain a copy of the University's Policy on Student Rights and Protections under FERPA. A copy of Cleveland State University's institutional policies on access to student records may be obtained by request from the Office of the University Registrar at UC 400 or viewed on the web site at [www.csuohio.edu/registrar/csuprivacy.html](http://www.csuohio.edu/registrar/csuprivacy.html). These policies set forth the procedures for inspection and amendment of educational records.

### **V. Student Rights Regarding the Release of Directory Information**

In accordance with federal law, the University classifies the following information on students as public information and may make it available to the public:

1. Student Name
2. Home and mailing addresses
3. E-mail address
4. Telephone listing
5. Major field of study
6. Participation in officially recognized activities and sports
7. Height and weight of members of athletic teams
8. Dates of attendance
9. Degrees and awards (honors) earned
10. Most recent previous educational institution attended by the student

Students who wish to restrict the release of the foregoing information can do so by submitting the [Directory Information Restriction Request Form](#) to the Office of the University Registrar (UC 400). The form can be found on the University Registrar's website under [Downloadable Forms](#) at [www.csuohio.edu/registrar](http://www.csuohio.edu/registrar), or by coming to the Office of the University Registrar (UC 400). Your request must be received at least ten (10) business days prior to the first day of instruction of the semester for which the request is to become effective. This restriction will remain in effect until you request in writing that it be removed. However, even if you file such a request, the University will release information as necessary if it is determined that disclosure is permitted by FERPA without prior consent (e.g., response to a subpoena, health or safety emergency, etc.). Please be aware that if a student requests that the foregoing information be withheld, it will be withheld from a variety of sources, including friends, relatives, prospective employers, insurance agencies, honor societies, and the news media. Students should carefully consider the consequences of withholding such information before they do so.

## **VI. Student Conduct Code**

Students at Cleveland-Marshall College of Law of Cleveland State University are subject to the Student Conduct Code of Cleveland State University. Copies of the Student Conduct Code will be distributed to all members of the law school community and is available online at <http://www.csuohio.edu/studentlife/conduct/index.html> and from the Cleveland State University Department of Student Life, University Center, Room 102, (216) 687-2048.