

Instructions to Self-Register for Blackboard CE6 Online Orientation Courses for Faculty

1. Go to the Blackboard CE6 login page and select the Course List link at the bottom



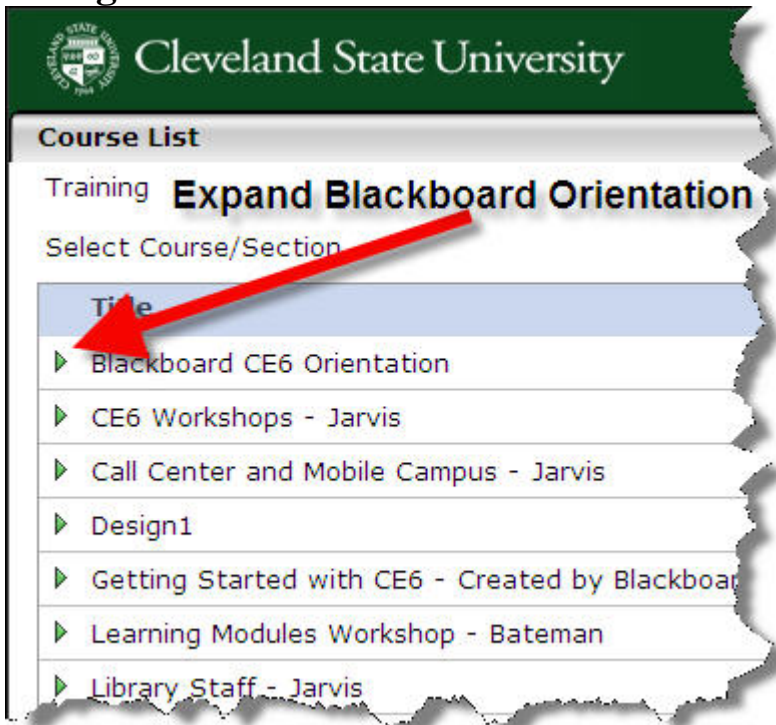
2. The list of course Categories will appear. SCROLL DOWN until you find the TRAINING category.



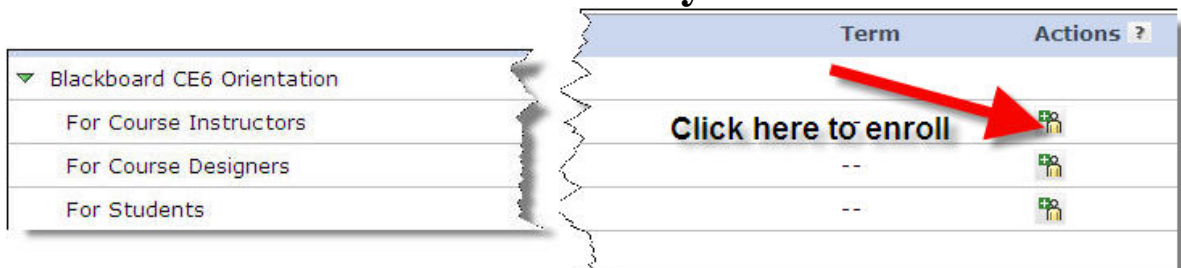
3. Click on **TRAINING** to reveal the list of training courses.



4. **EXPAND** the list of Orientation courses by clicking on the green triangle.



5. On the far right of the expanded list, click on the **REGISTER ICON** of the course that you want to take.



6. Enter your USER ID and PASSWORD to enroll.
(Sometimes you have to refresh your browser a couple of times after clicking on the REGISTER ICON to see the Course List as shown in the graphic below).

Course List


You are registering for For Course Instructors

User Name:

Password:

Choose Role: Student


7. You will receive an enrollment confirmation.

 **Cleveland State University**

Course List

You have been registered for For Students as Student.

8. The course you have enrolled in will appear in MY BLACKBOARD.

 **Cleveland State University**

My Blackboard **Content Manager**

Welcome, Paul Bowers. Today is August 29, 2007 11:07 AM EDT.

Calendar Day
You currently have no entries for today.

To Do List
You currently have no items.

My Grades
You currently have no new grades.

Course List

[Blackboard CE6 Orientation - For Course Designers](#)
Section Instructor: moana jarvis, Gwenda van der Merwe, Gw

[Blackboard CE6 Orientation - For Course Instructors](#)
Section Instructor: Paul Bowers

[Blackboard CE6 Orientation - For Students](#)
Section Instructor: Paul Bowers, Moana Jarvis