



## CMLAW Student Emergency Financial Assistance Fund<sup>1</sup>

Unexpected expenses don't have to mean deciding between staying in law school or dropping out to pay bills. If you are experiencing a financial emergency, applying for a grant from the Emergency Financial Assistance Fund might help.

For purposes of this program, a financial emergency is defined as an unforeseen expense that, if not resolved quickly, could lead to the student's departure from the law school and loss of momentum toward completion.

### Possible Expenses Covered by the Emergency Fund (this list is not exhaustive):

- Car Repairs
- Child Care
- Medications and other costs related to emergency medical care
- Rent to prevent eviction
- Replacement of essential personal belongings or temporary housing needs, due to fire, theft, or natural disaster
- Safety needs (i.e. changing a lock)
- Utility bill shut off notices
- Travel costs related to a death or illness in the immediate family

### Eligibility Requirements

- Applicants must be currently enrolled law students.
- Applicants must have an immediate financial hardship resulting from an emergency, accident, or other unexpected critical incident.
- The expense must be unexpected, unforeseen, and the urgent nature unavoidable.
- All other resources, including emergency loans through Cleveland State's Office of Financial Aid must have been considered and are insufficient, unavailable, or not available in a timely manner.
- Applicants must complete all questions in full and submit supporting documentation.
- Applicants must not have previously received Student Emergency Funds from C|M|LAW.

### Application Process

Students who are in need of emergency financial assistance may submit an application and supporting documentation to the Office of Student and Career Services. The Emergency Fund Committee, made up of staff and faculty reviews the submitted applications and determines whether funding will be granted and the appropriate funding amount.

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<sup>1</sup> The number of students who can be served by the Student Emergency Fund is subject to the availability of funds. The fund must be sustained by continual contributions from alumni, parents, faculty, staff and friends of Cleveland-Marshall.

## C|M|LAW Student Emergency Financial Assistance Fund: Application Form

Before applying, please know that funds distributed do not generally exceed \$500. The committee will review applications requesting in excess of \$500 for unique and unusual circumstances of emergency financial need. Applicants may be required to meet with the Assistant Dean of Student and Career Services to discuss their application.

If you are currently receiving financial aid, please be aware that receiving funding from the Emergency Fund may affect your future aid packages and funds received may be taxed as income.

Student ID #: \_\_\_\_\_

Full Name: \_\_\_\_\_

C|M|LAW Email: \_\_\_\_\_

Local Address: \_\_\_\_\_

\_\_\_\_\_

Are you currently receiving financial aid/scholarships?                      Yes    or                      No

Have you received funds from the Emergency Fund before? If yes, please list the date and amount.

What is the amount of funds you are requesting with this application? \$\_\_\_\_\_

**Please attach a statement that addresses each of the following:**

- 1) Provide a summary of the reason why emergency funds are needed and what the funds will be used for. *(Priority will be given to students whose tenure at C|M|LAW may be at risk because of unexpected expenses. For full consideration attach copies of all supporting documentation. Documentation should include copies of bills, receipts, legal notices, etc.)*
- 2) Explain why the costs you have incurred might affect your ability to remain enrolled at C|M|LAW.
- 3) Describe your efforts to obtain assistance for these unexpected expenses through other resources.

Have you applied for a Fowler Grant through Cleveland State University's Lift-Up-Vikes program?

Yes    or                      No

*I certify that the information I have provided is true and complete. I will notify the Assistant Dean for Student and Career Services in writing immediately if after submission of this application there is any change in the information provided. I understand that falsifying or withholding information in this application may result in a referral to the Honor Council.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_