**Attention Graduating Class of 2018!**

**Preparation for the Law Commencement Ceremony**

The Cleveland-Marshall College of Law Commencement ceremony will be held on **Sunday, May 13, 2018** at **10:30 a.m.** at the **Connor Palace Theatre** at Playhouse Square.

Students who will have completed graduation requirements in the 2017-18 academic year (Fall 2017, Spring and Summer 2018 semesters) and are in good academic standing are eligible to participate in the Commencement.

Your attendance at the Law School Commencement is voluntary; however, you are urged to attend this special event honoring your achievements!  Members of the law faculty, as well as many of our alumni judges, will be participating.

*\*Please note – the Law School ceremony is separate from the Cleveland State University Commencement.*

**SUMMER GRADUATES**

Candidates planning to graduate in Summer 2018 will be allowed to participate in this ceremony if they have completed the graduation application, are in good academic standing, and have registered for the coursework necessary for completion of their degree.  Alternatively, summer graduates may participate in the following May 2019 Commencement ceremony.

**ACADEMIC REGALIA**

Academic regalia will be available for purchase beginning March 26, 2018, at the CSU Bookstore. Payment can be made by cash, credit card or check made payable to FHEG.

2018 Academic Regalia Purchase Prices:  March 26  - May 5,  Doctoral Complete Unit (Tam, Gown, Hood and Tassel) $100.75 + tax

**May 5th is the last day to purchase regalia for the College of Law Commencement!**

 **ANNOUNCEMENTS AND RINGS**

Any student interested in purchasing a class ring or ordering personalized announcements should visit the bookstore on April 2 (noon – 6:00p.m.), April 3 (10:00a.m. – 4:00p.m.) or April 4 (10:00a.m. – 4:00 p.m.).  A representative from Herff Jones will be at the store taking orders.

Orders can also be placed online at: <https://collegegrad.herffjones.com/>.

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| [College Graduation Products by Herff Jones](https://collegegrad.herffjones.com/)collegegrad.herffjones.comOrder your Graduation Announcements, Graduation Cap & Gown, College Ring, College Diploma Frame or other Herff Jones products designed for your College or University |

**PHOTOGRAPHER**

A professional photographer will be present at Commencement.  The photographer will take a picture of you as you receive your diploma on stage.  If you indicate at Grad Fair that you would like to be contacted by the company, they will contact you and you will have the option to order copies of your pictures if you wish. (There is no obligation.)

**GRADUATION FAIR**

In order to streamline the important processes related to the completion of your time as a student at Cleveland-Marshall, the law school has organized a ‘one-stop’ shop where you can take care of all the paperwork related to your graduation. At the Graduation Fair, you will review the spelling of your name for the Commencement program, complete the required paperwork for Financial Aid, Career Planning and Bar Preparation.  Once you’ve completed all of your paperwork, you will be eligible to pick up your commencement tickets for your family and friends.  The Graduation Fair will take place in the Rawson Learning Commons, in the Law Library, on **Wednesday, April 11, from noon – 6:00 p.m.** All graduating students MUST stop by the fair between these hours.  More information about the Graduation Fair will be provided soon. Until then – SAVE THE DATE!!

Every graduate will be given **15** tickets for commencement (graduates do not need a ticket). We will notify you about parking once arrangements have been determined.  If anyone needs extra tickets, please email me.  We will do our best to provide you extra tickets, if they are available, after the Graduation Fair.  Please note – everyone needs a ticket to enter the theatre – even infants.   *If someone in your party has special needs, please see an usher upon entry to the theatre – they will seat your guest, and a companion, in seats reserved for limited mobility or wheelchair.*If you have any questions, *p*lease contact Jill Natran at 216-687-2354 or j.m.natran@csuohio.edu.

Details regarding the ceremony will be sent in April.

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